

Repair Request Form

Vacuum pumps are often used in applications that could involve contact with dangerous and corrosive chemicals.

Our main concern in operating, maintaining, or repairing equipment in these environments is always for the safety for all personnel who could potentially be exposed to any contamination.

When sending a pump in for repair, please keep in mind the safety of all personnel - specifically shippers and our technicians.

1. As a first step toward reducing potential hazards, always clean and decontaminate pumps per the procedures described on the form below prior to shipment.
2. The law and BVT require full disclosure of potential contaminants on this form to be provided prior to BVT issuing a return authorization.

The information on this form will dictate the handling needed in the repair process and is vital to the safety of our technicians.

We appreciate your cooperation on this.

SAFETY SERVICE FORM

A separate Safety Service Attachment needs to be completed for every single item.
(this form is legally binding and can ONLY be completed by an authorized and qualified person.)

Date:

Name:

Company:

Email:

Billing Address:

City:

Prov/PostalCode:

Phone:

Fax:

Shipping Address:

City:

Prov/PostalCode:

Model #:

Serial #:

Gases and vapors that were pumped:

Brand of Oil in Pump:

Type of
Process/Application:
Amount of Time
Equipment was in use:

EXPLANATION OF PROBLEM

- Seized
- Noisy
- Electrical
- Oil Leak
- Seal Leak
- Motor Problem
- Runs Hot
- Insufficient Vacuum
- Other (please explain)

- Warranty
Purchased From:
- Non-Warranty
Purchase Order No.:
- Repair
Purchase Order No.:

**DECONTAMINATION PROCEDURE FOR
DIRECT & BELT DRIVEN PUMPS**

1. Flush Pump Three Times.
2. Drain pump completely.
3. Refill with fresh vacuum oil.
4. Operate pump blanked off for at least 15 minutes.
5. Repeat all steps two more times.
6. Drain completely.
7. Oil should come out clean, otherwise repeat until clean.

Please answer the questions below completely, and send MSDS when there is a box checked Yes. If this is not done, a RETURN NUMBER will not be issued.

Mark all boxes below: Yes = Used No = Not Used

Poisonous Material Yes No

Carcinogen Yes No

Flammable Material Yes No

Biological Hazard Yes No

Mercury Yes No

Radioactive Material Yes No

Corrosive Material Yes No

Combustible Material
(except oil) Yes No

Oxidizer Yes No

List the chemical-common name for each material marked as a Yes above:

LEGALLY BINDING DECLARATION

I/we hereby declare that the information supplied on this form is accurate and sufficient to judge any contamination level.

Name of Authorized
Person:

Title:

Date:

TERMS AND CONDITIONS

- There is a 6 month warranty on all repair items.
- Price is subject to inspection.
- Customer will be notified for approval prior to any changes on the fixed rate.
- Warranty repair determined by our inspection.
- If any shipping damage should occur, customer needs to file a claim with their shipping company.
- Inspection fee for all non-warranty items is \$75.00.
- Customer is responsible to pay all freight charges.